



## 2011 SATS Congress

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### Information and Registration

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#### Date

10 – 13 May 2011

#### Theme

Legacy of Excellence

#### Venue

Birchwood Hotel and Conference centre

#### Congress Address

Tel. (27) 051 436 81 45 or **E-mail** congress@internext.co.za or **Fax** (27) 086 275 2869

**You can register online web site** [www.theatrenurse.co.za](http://www.theatrenurse.co.za)

It is congress time again ... And you are invited.

SATS Gauteng Chapter will be the host for the 2011 Congress

#### ❖ GENERAL INFORMATION

**Language:** English will be the official language of presentation.

#### ❖ REGISTRATION FEES

<b>Please note: Last day for registration: 4 May 2011</b>
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<b>Full registration:</b>	Reg and pay before 10 April	Reg and pay after 10 April
Members	R2 000-00	R2 300-00
Non-members	R2 200-00	R2 500-00
Students*	R1 500-00	R1 800-00
*A certified statement is required from your academic institution in order to obtain a reduced registration fee		
<b>Day registration:</b>	R700-00 p/day	R800-00 p/day

#### **Full registration fee for the Congress includes:**

- Attendance of academic sessions
- Congress bag including programme
- Lunch at the venue on each day of the congress
- Tea and refreshments
- Attendance of Welcome function and Gala Dinner **BUT not the Slumber Party**. Additional cost is involved, please see registration form.

#### **Day registration fee includes:**

- Admission to academic sessions on day of choice
- Congress bag including programme
- Lunch on the day of attendance
- Tea and refreshments
- Attendance of the social function that day **EXCEPT the Slumber Party**. Additional cost is involved, please see registration form.

**Method of payment**

The registration fee **MUST** accompany the registration form. **No registration will be confirmed** until the completed **registration form** and **full payment** have been received.

Cheques: Cheques should be made payable to **SATS Congress**  
 Electronic transfer: Transfer should be made in favour of **SATS Congress**

**Please note:**

To avoid errors, please write your **initials and surname** in the **deposit reference block** on the deposit slip. Send your deposit slip / bank transfer details with your registration form.

**Bank account detail:** Bank account name: **SATS Congress**  
 Bank: ABSA Bank,  
 Account number: 405 982 5362; Branch code: 632 005  
 Type of Account: Cheque

**Please note:** The bank account details are the same as the previous congress.

**UNFORTUNATELY WE DO NOT ACCEPT GOVERNMENT ORDERS**

**Cancellation policy:** Only **50%** of the registration fee will be refunded in the case of cancellations after **10 April 2011**. **No refunds** will be made **after 4 May 2011**

❖ **SPONSORSHIP – DELEGATES**

Below is the SATS policy on sponsorship for delegates. Please make sure that you adhere to the criteria. You are welcome to contact your Chapter President in this regard.

**Criteria for Financial assistance:****The applicant must:**

- Be a paid-up member of SATS for no less than two years.
- Show active participation in Chapter activities.
- Not have received sponsorship in the past three years.
- Must sign for the sponsorship.
- Must give feedback to the Chapter on returning from Congress.
- This feedback can be written or oral.

**Financial Assistance from Commerce:**

**Direct support to members is not recommended. The following may be used as a guide**

- Encourage company to pay money into Congress bank account.
- Distribution to be done as above unless company requests and nominates specific recipient.

❖ **ACCOMMODATION**

Birchwood Hotel has numerous rooms available. Please see registration form to book your accommodation.

**We made a block reservation and need to pay the hotel on 08 April 2011.**

**Last day for accommodation booking is 31 March 2011. After this date availability at Birchwood Hotel cannot be guaranteed.**

**If you haven't paid your accommodation in full by 31 March 2011 we will cancel your booking without further notice.**

❖ **AIRPORT TRANSPORT**

- ➔ The Birchwood Hotel has a fleet of vehicles comprising coaches and minibuses. Transfers to and from OR Tambo International Airport are free of charge.
- ➔ The Birchwood Shuttle can be found outside at the designated Hotel "pick up" and "drop off" point situated outside the terminal and Car Rental buildings opposite the Airport Inter-Continental Hotel. The shuttles leave from the airport for the Hotel every 10 past the hour on the hour. The shuttle times are as follows:

**From Airport to Birchwood**

07h10

08h10

09h10

Etc.

Last bus: 23h10

**From Birchwood to Airport**

07h30

08h30

09h30

Etc.

Last bus: 22h30

**Directions to get to the shuttles:**

1. Guests need to make their way to the entrance of the Car Rental Agencies.
2. From there, they must look for the INTERCONTINENTAL HOTEL (It can be seen from across the parking lot from Outside Terminal a where the flagpoles are)
3. Guests need to make their way past the Intercontinental Hotel.
4. Just behind the Hotel is a parking area, this is where the shuttle parks.
5. Should guests arrive early, there is seating available.

❖ **HANGING YOUR HAT IN THE OR**

The day theme for the congress on **Wednesday 11 May 2011** is "Hanging your hat in the OR". You can participate in a competition by being creative and design your own hat for the day. The hats will be judged and the winner will be announced at the Slumber Party that evening.

**SOCIAL FUNCTIONS**

We are going to have FUN in Johannesburg!

**10 May 2011****Please take note:****Registration: 12:00 – 17:00****AGM 14:00 – 16:00****Official Opening and Welcome Function**

Time: 18:00

Dress: Smart Casual

Cash bar will be available

**11 May 2011****Slumber Party**

This will be the most fun ever!

**Please Note: This event is optional and is not included in the registration fees. Please book your ticket on the registration form. Cost: R 200.00 per person.**

Dress: Pyjamas (Please dress appropriately!)

Time: 19:00

Cash bar will be available

**Costs: R200-00 per person****12 May 2011****Gala Dinner**

Dress: Semi-formal

Time: 19:00

Cash bar will be available

**Please note that all the lectures, social functions and accommodation will be on the Birchwood premises, no transport is needed if you stay at Birchwood Hotel.**

❖ **GENERAL**

For any additional **information regarding the congress** please contact Laliq Smit on  
Tel. (051) 436 8145, Fax (086) 275 2869 or E-mail: [congress@internext.co.za](mailto:congress@internext.co.za)

**Address all correspondence to:**

The Organisers, 2011 SATS Congress, PO Box 13073, Noordstad, Bloemfontein, 9305, South Africa